



100 LIBRARY LANE
GRAYSLAKE, IL 60030
847.223.5313
grayslake.info

301a

RESIDENT LIBRARY CARDS

Library cards will be issued free to residents of the Grayslake Area Public Library District. Library card applicants (and the parent/legal guardian for a child who does not have a valid photo ID and/or is under the age of 14) must be present and verify residency within the boundaries of the district to register or renew their Grayslake library card. Resident library cards are issued for a period of three years, and may be renewed upon verification of continued residency.

Library card applicants who have a valid email address may submit an application through the library's website; online applicants will be issued a temporary library account number, valid for three months. Online applicants must visit the library to provide photo identification and verify residency within the boundaries of the district in order to receive their physical card and register it for a period of three years.

Verification requires presenting either one form of identification with photo and current address or one form of identification with current photo and an additional item with current address (e.g., paper or digital bill from within 60 days, current mortgage/rent contract, etc.). Examples of valid photo identification would be a state driver's license, state ID, student ID, military ID, matricula card, or passport.

Inactive library cards in good standing are deleted every three years.

Lost cards must be reported immediately; cardholders may be responsible for materials checked out on their cards up to the time the card is reported lost. Lost cards will be replaced upon request and verification of identification and continued residency.

Patrons shall use only their own library card for their own library transactions including, but not limited to, circulation functions, program registration, meeting room reservations, and other library services. Patrons may give permission for others to access their account – please refer to Policy 337, PATRONS ALLOWING OTHERS TO ACCESS THEIR LIBRARY ACCOUNTS.

Revised January 9, 2001; Revised August 9, 2005; December 11, 2007; Reviewed February 10, 2009, Revised November 8, 2011; Revised November 11, 2014; Reviewed June 13, 2017; Revised August 11, 2020; Revised March 14, 2023