



100 LIBRARY LANE
GRAYSLAKE, IL 60030
847.223.5313
grayslake.info

PUBLIC NOTICE

The Board of Trustee of the Grayslake Area Public Library District will hold a meeting on Tuesday, June 14, 2022 at 7:00 p.m. at the Library at 100 Library Lane, Grayslake, Illinois. Live stream of the meeting is available through Zoom:

Zoom link @<https://us02web.zoom.us/j/87490011126?pwd=YXZWMM1RhWXZXdVpQQmN6NVUvVGcvdz09>

/s/ Jan Davis, Interim, Library Director

Dated: 12 June, 2022

REGULAR BOARD MEETING JUNE 14, 2022 AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ADDITIONS TO THE AGENDA**
- IV. **PUBLIC COMMENTS** (Note: Public may submit comments or questions only during the public comments section of the meeting via the Q&A feature of the Zoom meeting).
- V. *****CONSENT AGENDA ITEMS**
 - A. **Minutes of Previous Meetings**
 - 1. Special Meeting May 4, 2022
 - 2. Executive Session May 4, 2022
 - 3. Special Meeting May 5, 2022
 - 4. Executive Session May 5, 2022
 - 5. Regular Meeting May 10, 2022
 - 6. Executive Session May 10, 2022
 - B. **Correspondence and Communications**
 - 1. Thank You and LEEDS from Student Environmental Council
- VI. **Treasurer's Report and Paying of the Bills**
 - A. **Treasurer's Report**
 - 1. Executive Budget Summary May 2022
 - 2. Financial Statements May 2022
 - B. ***** Approval of Paying of the Bills**
 - 1. Check Detail Report May 2022
 - 2. CPA Cover Sheet May 2022

VII. OTHER REPORTS

- A. Report of the Friends of the Library Representative**
- B. Report of the Policy Committee**
- C. Report of the Finance Committee**
- D. Report of the Building and Grounds Committee**
- E. Report of the Grayslake Library Foundation Representative**
- F. Report of the Trustee Development Committee**
- G. Report of the Interim Director**
 - 1. Interim Director's Report
 - a. Written Report
 - 2. Statistical Reports – May 2022
 - a) Public Services
 - 1. [Transparency Dashboard](#)
 - b) Resource Services
- H. Department Heads Reports**

VIII. UNFINISHED BUSINESS

- A. Director Search Update**

IX. NEW BUSINESS

- A. ***Ratify Straw Poll Vote to Accept the Counteroffer of \$110,000 Annual Salary and a \$10,000 Incentive Bonus from Candidate Timothy P. Longo**
- B. ***Ratify Straw Poll Vote to Provide Cell Phones for 4-5 selected employees, including the Executive Director**
- C. ***Ratify Straw Poll Vote to issue the \$10,000 incentive bonus from FY21-22 and give to the new director on his official start date of July 6, 2022**
- D. ***Approval of _____ Audit Firm's Proposal**
 - 1. Sikich
 - 2. GW & Associates
 - 3. Lauterbach & Amen
- E. ***Approval of ATA Group LLC CPAs and Advisors Engagement Letter**
- F. ***Approval of the FY22-23 Salary Budget**
 - 1. \$1,940,000.00
 - 2. \$1,955,377.29
- G. ***Approval of the FY22-23 Working Budget**
 - 1. Draft Working Budget A
 - 2. Draft Working Budget B
- H. ***Approval of moving matured MaxSafe CD ending in 9013 to MaxSafe MoneyMarket**
- I. Library-Provided Cell Phone (Use and Care) Policy**



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J. * Approval of Revised Policy 302 - Non-resident Non Taxpayer Library Card Fees and Chart of Circulation Rules, Fines, Fees and Reimbursement Rates**

1. Draft Policy 302 - Non-Resident Non Taxpayer Library Card Fees
2. Appendix A: Chart of Circulation Rules, Fines, Fees and Reimbursement Rates

K. * Approval of Library Closures on November 18, 2022 and May 19, 2023 for Staff Institute Days**

X. ADJOURNMENT

*** Denotes items requiring a motion