



100 LIBRARY LANE
GRAYSLAKE, IL 60030
847.223.5313
grayslake.info

PUBLIC NOTICE

The Board of Trustees of the Grayslake Area Public Library District will hold its regular meeting on Tuesday, November 9, 2021 at 7:00 PM in the John H. Epstein Room of the Library at 100 Library Lane, Grayslake, Illinois. Live stream of the meeting is also available through Zoom.

Zoom link @ <https://us02web.zoom.us/j/81681790155?pwd=UXIZT3hvSIJITnJyQWVONjBqSHFhZz09>

/s/ Sara Brown, Library Director

Dated: November 5, 2021

**GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT
REGULAR MEETING
NOVEMBER 9, 2021
7:00 PM
AGENDA**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ANNOUNCEMENT - LETTER OF RESIGNATION**
- IV. **ADDITIONS TO THE AGENDA**

A. Checks were added for approval and will be on the November warrant:

Ck#	Vendor Name:	Account#	Amount
45508	Northbrook Public Library	4501	\$71.42
45509	Palos Heights Public Library	4501	\$59.50
45510	Amy Meadows	4501	\$275.00
TOTAL:			\$405.92

- V. **PUBLIC COMMENTS**

VI. * CONSENT AGENDA ITEMS**

A. MINUTES OF PREVIOUS MEETINGS

1. Regular Meeting Oct. 12, 2021

B. Correspondence and communications

1. Community Consolidated School District 46 (CCSD 46): The Creation of a FY 21-22 Youth Sustainability Advisory Committee

C. Report of the Librarian

1. Written Report
 - a) Written Report
2. Statistical Reports – October 2021
 - a) Public Services
 1. [Transparency Dashboard](#)
 2. Patron Feedback Responses for October
 - b) Resource Services

D. Department Head Reports

E. Staff Reports

VII. Treasurer's Report and Paying of the Bills

A. Treasurer's Report

1. Executive Budget Summary October 2021
2. Financial Statements and Supplements October 2021

B. * Approval of Paying of the Bills**

1. Check Detail Report October 2021
2. CPA Cover Sheet October 2021

VIII. OTHER REPORTS

A. Report of the Friends of the Library Representative

B. Report of the Policy Committee

1. Minutes of the May 17, 2021 Policy Committee Meeting

C. Report of the Finance Committee

D. Report of the Building and Grounds Committee

E. Report of the Grayslake Library Foundation

IX. UNFINISHED BUSINESS

A. Update on How to Best Serve Patrons Remotely through the COVID-19 Crisis

1. Curbside, Crafts-to-Go, Programming, Outreach, and More Update

B. *Approval of Employee Vaccine Direction (Tabled)**

C. *Approve Reviewed By-Laws "As Is" or Continue Committee of a Whole Discussion from Policy Committee Meeting**

1. September 2021 RAILS - Fast Facts Survey on Board Committees
2. Memo: Committee of a Whole Discussion from Policy Committee on Oct. 20, 2021
3. Reviewed By-Laws

D. Discussion of Per Capita Grant Trustee Requirements

1. [Serving our Public 4.0](#)



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X. NEW BUSINESS

A. *Approve Intergovernmental Agreement for Joint Purchasing of Library Programming, Events and Services**

1. Memo: Joining Illinois Libraries Present and Entering Into Intergovernmental Agreement
2. Intergovernmental Agreement for Joint Purchasing of Library Programming, Events and Services
3. Illinois Library Presents: A Joint Library Programming Initiative
4. Illinois Library Presents Intergovernmental Agreement Board Memo

B. *Appoint Deputy Director Jan Davis as Interim Library Director to start on 1/3/2022 at the Current Library Director's Salary until Library Director Hire**

C. *Hire a Consultant to Recruit the Next Library Director**

D. *Tentative Executive Session to discuss the performance of specific employees under section 2(c)(1) of the Open Meetings Act**

1. Memo from HR 2021

XI. ADJOURNMENT

***** Denotes items requiring a motion**