



100 LIBRARY LANE
GRAYSLAKE, IL 60030
847.223.5313
grayslake.info

GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT
REGULAR MEETING
OCTOBER 12, 2021
7:00 PM
MINUTES

I. CALL TO ORDER

Meeting was called to order at 7:01 pm

II. ROLL CALL

Present were President Scott Landy, Vice President Rachael Rezek, Treasurer Kathleen Starzec, Secretary Lisa Tonkery, Trustees Nicholas Grimm, Kris Hartman, and Matt Zidron. Also present were Automation Systems Manager Sean Draeger (virtual), Deputy Director Jan Davis, and Library Director Sara Brown.

III. ADDITIONS TO THE AGENDA

None

IV. PUBLIC COMMENTS

None

V. * CONSENT AGENDA ITEMS**

A. MINUTES OF PREVIOUS MEETINGS

1. Regular Meeting Sept. 14, 2021
2. Special Session Sept. 14, 2021

B. Correspondence and communications

C. Report of the Librarian

1. Written Report
2. Statistical Reports – September 2021
 - a) Public Services
 1. [Transparency Dashboard](#)
 - b) Resource Services

D. Department Head Reports

Motion to approve the Consent Agenda

Motion -- Tonkery
Second -- Rezek

Discussions include the helpfulness of CE Department Head, Cassie Carbaugh's report which highlighted service, opportunities, and information on a broad level. Rezek suggested that other department heads review and possibly structure their reports using Cassie's reporting methods.

Roll Call Vote, all voting AYE, motion carried

VI. Treasurer's Report and Paying of the Bills

A. Treasurer's Report

1. Executive Budget Summary September 2021
2. Financial Statements and Supplements September 2021

B. * Approval of Paying of the Bills**

1. Check Detail Report September 2021
2. CPA Cover Sheet September 2021



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Motion to approve the paying of the bills

Motion -- Rezek

Second -- Grimm

Roll Call Vote, all voting AYE, motion carried

VII. OTHER REPORTS

A. Report of the Friends of the Library Representative

The Friends will hold a virtual meeting on 10/13/2021

B. Report of the Policy Committee

The Policy Committee will be meeting on 10/20/2021

C. Report of the Finance Committee

D. Report of the Building and Grounds Committee

1. Minutes of the September 2, 2021 Building and Grounds Committee

E. Report of the Grayslake Library Foundation

VIII. UNFINISHED BUSINESS

A. Update on How to Best Serve Patrons Remotely through the COVID-19 Crisis

1. Curbside, Crafts-to-Go, Programming, Outreach, and More Update

B. *Approval of Employee Vaccine Direction**

1. Memo: Research Results by Deputy Director

Motion to Table Employee Vaccine Direction

Motion -- Rezek

Second -- Hartman

Voice Vote, all voting AYE, motion carried

IX. NEW BUSINESS

A. *Adoption of Ordinance 2021-5: Annual Levy**

1. Levy Allocation Recap

2. Ordinance 2021-5

Motion to Adopt Ordinance 2021-5: Annual Levy

Motion -- Rezek

Second -- Grimm

Roll Call Vote, all voting AYE, motion carried

X. ADJOURNMENT

***** Denotes items requiring a motion**

Motion to adjourn

Motion -- Rezek

Meeting adjourned at 8:03 pm

Approved: _____
Scott Landy, President

Attest: _____
Lisa Tonkery, Secretary