



100 LIBRARY LANE  
GRAYSLAKE, IL 60030  
847.223.5313  
grayslake.info

GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT  
REGULAR MEETING  
SEPTEMBER 14, 2021  
7:00 PM  
MINUTES

**I. CALL TO ORDER**

Meeting was called to order at 7:01 pm

**II. ROLL CALL**

Present were President Scott Landy, Vice President Rachael Rezek, Treasurer Kathleen Starzec, Secretary Lisa Tonkery, Trustees Nicholas Grimm, Kris Hartman, and Matt Zidron. Also present were Automation Systems Manager Sean Draegert (virtual), Facilities Manager Marshall Hooven (virtual), Deputy Director Jan Davis, and Library Director Sara Brown.

**III. OATH OF OFFICE**

Matt Zidron took his oath of office on August 17, 2021. His oath of office was repeated at the Board Meeting for historical purposes.

**IV. ADDITIONS TO THE AGENDA**

None

**V. PUBLIC COMMENTS**

A. Comment from Chat:

00:02:28 kristine miller: Many thanks to all involved with the Library of Things! I love the opportunity to try new board games, and I appreciate that digital equipment is available for anyone to make a podcast or video. Thank you so much for making 21st century literacy available to all! I wondered if you might consider adding to your collection. I would really like to assess my home's carbon footprint, starting with a baseline of Indoor Air Quality. Perhaps other residents or municipal leaders might want to borrow this equipment as well to monitor air quality around town. I've heard this a good vendor <https://graywolfsensing.com/green-building-indoor-airquality-iaq-monitors/>

B. From an email received, but not accessed, prior to the September 14th Board meeting.

Hello Everyone,

My name is Constance Balmes; I am a Grayslake resident and Library lover. You all do such a wonderful job with the Grayslake Library! I really appreciate the thought and energy that the Board and Library Staff put into programming! Currently, I am really looking forward to attending the presentation by Richard Rothstein. This type of programming is so important and a step in the right direction. I especially feel as a white woman that it is imperative to take the time to learn about systemic racism and how to push back against it. I hope you all decide to do more programming in this field and cho[o]se to spotlight authors and academics of color. Thank you for holding us patrons of the library to a higher expectation and I hope to do the same for all of you with uplifting voices of color in your next adult author presentation! Be well and keep up the good work!

Many Thanks,

Constance Balmes

Grayslake Resident

**VI. \*\*\* CONSENT AGENDA ITEMS**

**A. MINUTES OF PREVIOUS MEETINGS**

1. Regular Meeting August 10, 2021
2. Executive Session August 10, 2021

**B. Correspondence and communications**

**C. Report of the Librarian**



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1. Written Report
2. Statistical Reports – August 2021
  - a) Public Services
    1. [Transparency Dashboard](#)
  - b) Technical Services

**D. Department Head Reports**

**Motion to approve the Consent Agenda**

Motion -- Rezek  
Second -- Hartman

Roll Call Vote, all present voting AYE, motion carried

**VII. Treasurer's Report and Paying of the Bills**

**A. Treasurer's Report**

1. Executive Budget Summary August 2021
2. Financial Statements and Supplements August 2021

**B. \*\*\* Approval of Paying of the Bills**

1. Check Detail Report August 2021
2. CPA Cover Sheet August 2021

**Motion to approve the paying of the bills**

Motion -- Rezek  
Second -- Grimm

Roll Call Vote, all present voting AYE, motion carried

**VIII. OTHER REPORTS**

**A. Report of the Friends of the Library Representative**

**B. Report of the Policy Committee**

**C. Report of the Finance Committee**

**D. Report of the Building and Grounds Committee**

1. Minutes of the July 1, 2021 Building and Grounds Committee

**E. Report of the Grayslake Library Foundation**

**IX. UNFINISHED BUSINESS**

**A. Update on How to Best Serve Patrons Remotely through the COVID-19 Crisis**

1. Curbside, Crafts-to-Go, Programming, Outreach, and More Update

**B. Discussion of Employee Vaccination Status**

1. Pros and Cons of Mandating COVID Vaccinations Memo
2. Why COVID-19 Vaccinations Should Be Mandatory
3. Why COVID-19 Vaccinations Should Not Be Mandatory

Discussion: The Board requested that we research the following:

- \*Whether or not Lake County employees are required to vaccinate
- \*Cost of weekly COVID testing onsite
- \*SHIELD (school testing)
- \*Delta option
- \*Feasibility of offering incentives for receiving the vaccine

**C. \*\*\*Adoption of Budget & Appropriation Ordinance 2021-4**

1. Budget & Appropriation Ordinance 2021-4
2. FY 21-22 Budget for B&A
3. FY 21-22 B&A Recap

**Motion to Adopt the Budget & Appropriations Ordinance 2021-4**

Motion -- Rezek  
Second -- Tonkery

Roll Call Vote, all present voting AYE, motion carried



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**X. NEW BUSINESS**

- A. \*\*\*Adoption of Resolution 2021-1: Resolution to Determine Estimate of Funds Needed for 21-22 Fiscal Year**

**Motion to adopt Resolution 2021-1: Resolution to Determine Estimate of Funds Needed for 21-22 Fiscal Year**

Motion -- Rezek

Second -- Grimm

Roll Call Vote, all present voting AYE, motion carried

- B. \*\*\*Approval of FY 21-22 Certificate of Estimate of Revenues**

**Motion to approve the FY 21-22 Certificate of Estimate of Revenues**

Motion -- Rezek

Second -- Hartman

Roll Call Vote, all present voting AYE, motion carried

- C. 2020-2021: A Year in Review at the Grayslake Area Public Library District**

- D. Discussion of Per Capita Grant Trustee Requirements**

1. [Serving our Public 4.0](#)

**XI. ADJOURNMENT**

**\*\*\* Denotes items requiring a motion**

**Motion to adjourn**

Motion -- Starzec

Meeting adjourned at 8:19 pm

Approved: \_\_\_\_\_  
Scott Landy, President

Attest: \_\_\_\_\_  
Lisa Tonkery, Secretary