

**GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT
REGULAR MEETING
AUGUST 10, 2021
7:00 PM
MINUTES**

I. CALL TO ORDER

Meeting was called to order at 7:01 P.M.

II. ROLL CALL

Present were President Scott Landy, Vice President Rachael Rezek (virtually), Secretary Lisa Tonkery, Trustees Nicholas Grimm and Kris Hartman. Also present were Automation Systems Manager Sean Draeger, Public Services Manager Gwen Johnson, Office Manager Cherie Neave, Deputy Director Jan Davis, and Library Director Sara Brown. Darren Schretter from StudioGC was also present. Treasurer Kathleen Starzec was absent.

III. ADDITIONS TO THE AGENDA

None

IV. PUBLIC COMMENTS

V. * CONSENT AGENDA ITEMS**

A. MINUTES OF PREVIOUS MEETINGS

1. Regular Meeting July 13, 2021
2. Executive Session July 13, 2021

B. Correspondence and Communications

C. Report of the Librarian

1. Written Report
2. Statistical Reports – July 2021
 - a) Public Services
 1. [Transparency Dashboard](#)
 - b) Technical Services

D. Department Heads Reports

E. Staff Reports

Motion to Approve Consent Agenda

Motion -- Hartman

Second -- Rezek

Roll Call Vote, all present voting AYE, motion carried

VI. Treasurer's Report and Paying of the Bills

A. Treasurer's Report

1. Executive Budget Summary July 2021
2. Financial Statements and Supplements July 2021

B. * Approval of Paying of the Bills**

1. Check Detail Report July 2021
2. CPA Cover Sheet July 2021

Motion to Approve Paying of the Bills

Motion -- Rezek

Second -- Grimm

Roll Call Vote, all present voting AYE, motion carried

VII. OTHER REPORTS

- A. Report of the Friends of the Library Representative
- B. Report of the Policy Committee
- C. Report of the Finance Committee
- D. Report of the Building and Grounds Committee
- E. Report of the Grayslake Library Foundation

VIII. UNFINISHED BUSINESS

- A. Update on How to Best Serve Patrons Remotely through the COVID-19 Crisis
 - 1. Curbside, Crafts-to-Go, Programming, Outreach, and More Update
- B. *****Ratify the Straw Poll Approval for Library Building Closure Due to Construction Roof Adhesive for Public Health & Safety**

Motion to Ratify the Straw Poll Approval for Library Building Closure Due to Construction Roof Adhesive for Public Health & Safety

Motion -- Rezek
Second -- Grimm

Roll Call Vote, all present voting AYE, motion carried

- C. *****Approval of Audit of Secretary's FY 20-21 Minutes**
 - 1. Memo: Audit of the FY 20-21 Minutes

Motion to approve the audit of Secretary's FY 20-21 Minutes

Motion -- Hartman
Second -- Rezek

Roll Call Vote, all present voting AYE, motion carried

- D. *****Approval of StudioGC's Recommendation: 2 Days of Building Closures with Virtual Services to Ensure Optimum Finished Product on Parking Lot Asphalt Pour**
 - 1. Memo: StudioGC's Recommendation

Motion to Approve StudioGC's Recommendation: 2 Days of Building Closures with Virtual Services to Ensure Optimum Finished Product on Parking Lot Asphalt Pour

No motion was made to approve.

- E. Discussion of Concrete Curbing for the Parking Lot Refurbishment with StudioGC
- F. *****(Post Executive Session) Selection of Trustee Candidate**

Motion to Select Candidate ___B___ to Fill Trustee Vacancy

Motion -- Rezek
Second -- Grimm

Roll Call Vote, all present voting AYE, motion carried

IX. NEW BUSINESS

- A. *****Approval of Illinois State Library Annual Report (IPLAR)**

Motion to Approve the Illinois State Library Annual Report (IPLAR)

Motion -- Rezek
Second -- Hartman

A friendly amendment to add a note to section 24.2 concerning our migration to CCS was made by Rezek, and accepted by Hartman.

Roll Call Vote, all present voting AYE, motion carried

- B. Discussion of Employee Vaccination Status



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C. *Approval of Out-of-State Service Credit Authorization for IMRF**

1. Request
2. IMRF's Estimate of Employer Contribution Rate Impact

Motion to Approve the Out-of-State Service Credit Authorization for IMRF

No motion was made to approve.

X. EXECUTIVE SESSION

A. For the Appointment of an Individual to Fill a Vacancy on the Board of Trustees

Motion to Move to Executive Session for the Appointment of an Individual to Fill a Vacancy on the Board of Trustees

Motion -- Hartman

Second -- Rezek

Roll Call Vote, all voting AYE, motion carried

The Board went into Executive Session at 7:38 P.M.

The Board returned to Regular Session at 10:19 P.M. with Roll Call.

XI. ADJOURNMENT

***** Denotes items requiring a motion**

Motion to Adjourn

Motion -- Rezek

The meeting adjourned at 10:20 P.M.

Approved: _____

Scott Landy, President

Attest: _____

Lisa Tonkery, Secretary