

311

## **RECIPROCAL BORROWING**

The Grayslake Area Public Library District agrees to abide by the Reaching Across Illinois Library System (RAILS) Resource Sharing Policy. The Library also accepts library cards in good standing issued by public libraries in other states.

For purposes of identification and address verification, applicants must be present to register or renew their Reciprocal Borrowing library card, with the exception that the responsible adult for a child who has not yet entered high school may register or renew the child's Reciprocal Borrowing library card without the child present.

To register or renew their reciprocal borrower card, applicants need to present their valid library card from their home library and any combination of acceptable identification that includes name, photo, and current address.

If their library card from their home library is not valid, the patron must validate their card at their home library before registering or renewing it here.

If a patron owes another library fines or fees which exceed the Grayslake Area Public Library's threshold for stopping a card but does not exceed their home library's threshold and the card is still considered valid by the issuing library, the Grayslake Library will also consider the card to be valid. If the patron accumulates fines and fees owed to the Grayslake Area Public Library in an amount sufficient to stop their card here, the card will be stopped even if the threshold of the issuing library is higher than the amount owed Grayslake Library.

A patron shall use only their own library card for their own library transactions including but not limited to circulation functions, program registration and other library services. Patrons may give permission for others to access their account – please refer to Policy 337, PATRONS ALLOWING OTHERS TO ACCESS THEIR LIBRARY ACCOUNTS.

The Grayslake Area Public Library District will provide services with some restrictions as set forth in Appendix A: Chart of Circulation Rules, Fines and Fees to patrons with valid non-resident library cards issued by another library.



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Inactive library cards in good standing are deleted every 3 years as part of ongoing database maintenance.

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