



100 LIBRARY LANE
GRAYSLAKE, IL 60030
847.223.5313
grayslake.info

301b

TEMPORARY RESIDENT CARDS

Library cards will be issued free to temporary or part-time residents of the Grayslake Area Public Library District. Temporary or part-time residents will not be required to relinquish their permanent library card in order to get a temporary card.

For purposes of identification and address verification, the library card applicant must be present to register or renew their Grayslake Library card, with the exception that the responsible adult for a child who has not yet entered high school may renew the child's card without the child present.

A list of acceptable forms of identification is available online and at the Circulation Desk.

For a child who has not yet entered high school, the adult legally responsible for the child at his Grayslake Area Public Library District address must sign the application. The adult must present any combination of acceptable identification that includes name, photo, and current address.

If the temporary resident cannot provide an acceptable form of identification showing their name, photo and temporary address, and they are residing with a permanent resident of the Library District, an adult with whom the applicant is temporarily residing may accompany the applicant to the library and show one acceptable form of identification with the address at which the applicant is residing.

Temporary resident library cards are issued for the expected duration of their temporary residency and may be renewed upon verification of continued residency. Verification requires presentation of their library card and any combination of acceptable identification that includes name, photo, and current address.

Inactive library cards in good standing are deleted every 3 years as part of ongoing database maintenance. Lost cards will be replaced for a fee.

A patron shall use only their own temporary resident library card for their own library transactions including, but not limited to, circulation functions, program registration and other library services. Patrons may give permission for others to access their account –



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please refer to Policy 337, PATRONS ALLOWING OTHERS TO ACCESS THEIR LIBRARY ACCOUNTS.

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