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## RESIDENT LIBRARY CARDS

Library cards will be issued free to residents of the Grayslake Area Public Library District.

For purposes of identification and address verification, the library card applicant must be present to register or renew their Grayslake Library card, with the exception that the responsible adult for a child who has not yet entered high school may renew the child's card without the child present.

A list of acceptable forms of identification is available online and at the Circulation Desk.

Applicants (and the adult responsible for a child who has not yet entered high school) must present any combination of acceptable identification proving residency within the boundaries of the district. Identification must include their name, photo, and current address.

Resident library cards are issued for a period of three years and may be renewed upon verification of continued residency. Verification requires presentation of their library card and any combination of acceptable identification that includes name, photo, and current address.

Inactive library cards in good standing are deleted every 3 years as part of ongoing database maintenance.

Lost cards will be replaced for a fee.

A patron shall use only their own resident library card for their own library transactions including, but not limited to, circulation functions, program registration and other library services. Patrons may give permission for others to access their account – please refer to Policy 337, PATRONS ALLOWING OTHERS TO ACCESS THEIR LIBRARY ACCOUNTS.

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