



100 LIBRARY LANE
GRAYSLAKE, IL 60030
847.223.5313
grayslake.info

Freedom of Information Act Request

All written requests must be submitted to:

Janice Davis, Freedom of Information Officer

In her absence, requests should be submitted to: Sean Draeger, Freedom of information Officer

Grayslake Area Public Library District
100 Library Lane
Grayslake, IL 60030

Email requests must be sent to: FOIA@grayslake.info

Requestor's Name (and organization or business name if applicable)

Street Address_____

Phone:_____ Fax:_____ Email:_____

City_____ State_____ Zip_____

Certification requested: Yes_____ No_____

Description of Records

Requested:_____



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I would like to (mark one):

Inspect Records in person_____ Receive paper copies of records_____

Receive electronic copies of records (specify format)_____

Is the request for a commercial purpose? Yes_____ No_____

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).