



100 LIBRARY LANE
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GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT
REGULAR MEETING
MARCH 9, 2021
6:59 PM
MINUTES

I. CALL TO ORDER

The meeting was called to order at 6:59 p.m.

Board President Petera: "This meeting is held as a virtual meeting given that the Illinois Governor has declared the coronavirus pandemic a disaster, I have determined that an in person meeting is not practical or prudent because of the disaster."

II. ROLL CALL

Present were President Wendy Petera, Vice President Scott Landy, Secretary Lisa Tonkery, Treasurer Kathi Starzec, Trustees Fredrick Barnett, Nicholas Grimm, and Rachael Rezek. Also present were Automated Systems Manager Sean Draeger, Adult Services Manager Carlen DeThorne, Youth Services Manager Cassie Carbaugh, Maintenance Manager Marshall Hooven, Circulation Manager Ginnie Vehlow, Interim Tech Services Manager Kelly Webster, Deputy Director Jan Davis, and Library Director Sara Brown.

III. ADDITIONS TO THE AGENDA

None.

IV. PUBLIC COMMENTS (Note: Public may submit comments or questions only during the public comments section of the meeting via the Q&A feature of the Zoom meeting).

V. * CONSENT AGENDA ITEMS**

A. MINUTES OF PREVIOUS MEETINGS

1. Regular Meeting February 9, 2021
2. Executive Session February 9, 2021

B. Correspondence and communications

C. Report of the Librarian

1. Written Report
2. Statistical Reports – February 2021
 - a) Public Services
 1. [Transparency Dashboard](#)
 - b) Technical Services

D. Department Head Reports

E. Staff Reports

Motion to approve consent agenda items

Motion -- Landy

Second -- Barnett

Roll call, all present voting AYE, motion carried

VI. Treasurer's Report and Paying of the Bills

A. Treasurer's Report

1. Executive Budget Summary February 2021
2. Financial Statements and Supplements February 2021

B. * Approval of Paying of the Bills**

1. Check Detail Report February 2021
2. CPA Cover Sheet February 2021

Motion to approve paying of the bills

Motion -- Landy

Second -- Rezek

Roll call, all present voting AYE, motion carried

VII. OTHER REPORTS

- A. Report of the Friends of the Library Representative**
- B. Report of the Policy Committee**
- C. Report of the Finance Committee**
- D. Report of the Building and Grounds Committee**
- E. Report of the Grayslake Library Foundation**

VIII. UNFINISHED BUSINESS

- A. Update on How to Best Serve Patrons through the COVID-19 Crisis**
 - 1. Curbside, Grab & Go, and Virtual Offerings Update

IX. ADJOURNMENT

*** Denotes items requiring a motion

Motion to adjourn

Motion -- Starzec

Second -- Landy

Roll call, all present voting AYE, motion carried

The meeting adjourned at 7:07 p.m.

Approved: _____
Wendy Petera, President

Attest: _____
Lisa Tonkery, Secretary