



100 LIBRARY LANE
GRAYSLAKE, IL 60030
847.223.5313
grayslake.info

GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT
FINANCE COMMITTEE
JANUARY 13, 2021 AT 10:30 AM
MINUTES

I. CALL TO ORDER AT 10:31 AM

Vice President Landy: "This meeting is held as a virtual meeting given that the Illinois Governor has declared the coronavirus pandemic a disaster. I have determined that an in person meeting is not practical or prudent because of the disaster."

II. ROLL CALL

Present were Vice President Scott J. Landy, Treasurer Kathleen Starzec, Secretary Lisa Tonkery and Trustee Rachael Rezek. Also in attendance were Amanda Standerfer from Standerfer Consulting and Library Director Sara Brown.

III. ADDITIONS TO THE AGENDA

None.

IV. PUBLIC COMMENTS

(Note: Public may submit a comment electronically through email to ltonkery@grayslake.info for the public comments section of the meeting).

None.

V. CONSENT AGENDA

- A. ***Approve Minutes of Dec. 16, 2020 Finance Committee Meeting
Motion to approve the Consent Agenda Item: Minutes of Dec. 16, 2020 Finance Committee Meeting
Motion – Rezek
Second – Starzec
Roll Call, all present voting AYE, approved

VI. NEW BUSINESS

- A. Discussion of Min. Wage Project Organizational Structure Items with Amanda E. Standerfer of Standerfer Consulting/Formulate Recommendations

1. Memo from Standerfer Consulting
2. GAPLD Learning Report from Standerfer Consulting
3. GAPLD Organizational Chart from Standerfer Consulting
4. Sample of High Level Job Descriptions from Standerfer Consulting
5. Major Project Priority List - Courtesy Reminder from Library Director

Recommendation(s): The finance committee recommends that the organizational chart be presented to the full board at the February meeting for discussion and feedback.

Approval will take place of the complete plan at the April board meeting as the following still needs to occur on the min. wage project: HR Source benchmarking in February, Meristem assisting with adjustments and new salary scale, and it all goes back to the Finance Committee on March 24th.

***Motion to adjourn



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Motion -- Rezek
Second -- Tonkery
Roll call vote, all voting AYE, motion carried

VII. ADJOURNMENT AT 11:30 AM

*** denotes motion needed

Approved: _____
Scott Landy, Vice-President

Attest: _____
Lisa Tonkery, Secretary