



100 LIBRARY LANE
GRAYSLAKE, IL 60030
847.223.5313
grayslake.info

GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT
REGULAR MEETING
JANUARY 12, 2021
7:00 PM
MINUTES

I. CALL TO ORDER

The meeting was called to order at 6:59 p.m.

Board President Petera: "This meeting is held as a virtual meeting given that the Illinois Governor has declared the coronavirus pandemic a disaster, I have determined that an in person meeting is not practical or prudent because of the disaster."

II. ROLL CALL

Present were President Wendy Petera, Vice President Scott Landy, Secretary Lisa Tonkery, Treasurer Kathi Starzec, Trustees Fredrick Barnett, Nicholas Grimm, and Rachael Rezek. Also present were Automated Systems Manager Sean Draeger, Adult Services Manager Carlen DeThorne, Youth Services Manager Cassie Carbaugh, Maintenance Manager Marshall Hooven, Library Director Sara Brown, and Jamie Rachlan of Meristem Advisors.

III. ADDITIONS TO THE AGENDA

None.

IV. PUBLIC COMMENTS (Note: Public may submit comments or questions only during the public comments section of the meeting via the Q&A feature of the Zoom meeting).

None.

V. * CONSENT AGENDA ITEMS**

A. Minutes of Previous Meeting

1. Regular Meeting December 8, 2020

B. Correspondence and Communications

None.

C. Report of the Librarian

1. Written Report
2. Statistical Reports – December 2020
 - a) Public Services
 1. [Transparency Dashboard](#)
 - b) Technical Services

D. Department Head Reports

E. Staff Reports

Motion to approve consent agenda items

Motion -- Landy

Second -- Rezek

Roll call, all present voting AYE, motion carried

VI. Treasurer's Report and Paying of the Bills

A. Treasurer's Report

1. Executive Budget Summary December 2020
2. Financial Statements and Supplements December 2020

B. * Approval of Paying of the Bills**

1. Check Detail Report December 2020
2. CPA Cover Sheet December 2020



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Motion to approve paying of the bills

Motion -- Rezek

Second -- Landy

Roll call, all present voting AYE, motion carried

VII. OTHER REPORTS

- A. Report of the Friends of the Library Representative**
- B. Report of the Policy Committee**
- C. Report of the Finance Committee**
 - 1. Minutes for Finance Committee Meeting November 11, 2020
- D. Report of the Building and Grounds Committee**
- E. Report of the Grayslake Library Foundation**

VIII. UNFINISHED BUSINESS

- A. Update on How to Best Serve Patrons through the COVID-19 Crisis**
 - 1. Curbside and Virtual Offerings Update
 - 2. Discussion of Reopening Process During Pandemic 4B
- B. Discussion of Letter of Intended Schedule by PSI**
- C. Discussion of Presentation by Meristem Advisors LLC**
 - 1. Impact of Min. Wage on Staffing Costs through FY 2026

IX. NEW BUSINESS

- A. Discussion of Koloni Bikeshare**
 - 1. Memo
- B. Discussion of Library Director Evaluation in February 2021**

X. ADJOURNMENT

Motion to Adjourn

Motion -- Landy

Second -- Rezek

Roll call, all present voting AYE, motion carried

The Meeting was adjourned at 7:45 p.m.

*** Denotes items requiring a motion

Approved: _____
Wendy Petera, President

Attest: _____
Lisa Tonkery, Secretary