



100 LIBRARY LANE  
GRAYSLAKE, IL 60030

847.223.5313  
grayslake.info

## PUBLIC NOTICE

The Board of Trustees of the Grayslake Area Public Library District will hold its regular meeting on Tuesday, November 10, 2020 at 7:00 PM electronically per the Illinois Governor's Executive Order regarding COVID-19. Live stream of the meeting is available through Zoom:

Zoom link @ <https://us02web.zoom.us/j/84796526970?pwd=bWxuNmt5eFh1Nm13cDJZQW1oVFY1UT09>

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/s/ Sara Brown, Library Director

Dated: 6 November 2020

**GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT  
REGULAR MEETING  
November 10, 2020  
7:00 PM  
AGENDA**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ADDITIONS TO THE AGENDA**
- IV. **PUBLIC COMMENTS** (Note: Public may submit comments or questions only during the public comments section of the meeting via the Q&A feature of the Zoom meeting).
- V. **\*\*\* CONSENT AGENDA ITEMS**
  - A. **MINUTES OF PREVIOUS MEETINGS**
    - 1. Regular Meeting October 13, 2020
  - B. **Correspondence and communications**
  - C. **Report of the Librarian**
    - 1. Written Report
    - 2. Statistical Reports – October 2020
      - a) Public Services
        - 1. [Transparency Dashboard](#)
      - b) Technical Services
  - D. **Department Head Reports**
  - E. **Staff Reports**
- VI. **Treasurer's Report and Paying of the Bills**
  - A. **Treasurer's Report**
    - 1. Executive Budget Summary October 2020
    - 2. Financial Statements and Supplements October 2020
  - B. **\*\*\* Approval of Paying of the Bills**
    - 1. Check Detail Report October 2020
    - 2. CPA Cover Sheet October 2020



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**VII. OTHER REPORTS**

- A. Report of the Friends of the Library Representative**
- B. Report of the Policy Committee**
  - 1. Minutes for Policy Committee Meeting July 29, 2020
- C. Report of the Finance Committee**
- D. Report of the Building and Grounds Committee**
- E. Report of the Grayslake Library Foundation**

**VIII. UNFINISHED BUSINESS**

- A. Update on How to Best Serve Patrons through the COVID-19 Crisis**
  - 1. Curbside, Grab & Go, and Virtual Offerings Update
- B. \*\*\* Move to Award to Performance Services a Guaranteed Energy Savings Contract Subject to Board Approval at a Later Date of the Form of the Contract**
- C. \*\*\*Move to Confirm the Completion of the Per Capita Grant Trustee Requirements: Serving our Public 4.0**
- D. \*\*\*Approval of Policies 303 and 305 as Reviewed by the Policy Committee**
  - 1. Policies 303 and 305

**IX. NEW BUSINESS**

- A. \*\*\*Approval of Policy Sections 400s and 500s Revised and Reviewed by Library Attorney for Legal Updates and Reviewed by the Policy Committee**
  - 1. Section 400s
  - 2. Section 500s

**X. ADJOURNMENT**

\*\*\* Denotes items requiring a motion