

## PUBLIC NOTICE

The Board of Trustees of the Grayslake Area Public Library District will hold its regular meeting on Tuesday, September 8, 2020 at 7:00 PM electronically per the Illinois Governor's Executive Order regarding COVID-19. Live stream of the meeting is available through Zoom:

Zoom link @ <https://us02web.zoom.us/j/86851023232?pwd=bJJaTYycG13UStSUjJuQkVaZGVQT09>

---

/s/ Sara Brown, Library Director

Dated: 4 September 2020

### GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT REGULAR MEETING SEPTEMBER 8, 2020 7:00 PM AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ADDITIONS TO THE AGENDA**
- IV. **PUBLIC COMMENTS** (Note: Public may submit comments or questions only during the public comments section of the meeting via the Q&A feature of the Zoom meeting).
- V. **\*\*\* CONSENT AGENDA ITEMS**
  - A. **MINUTES OF PREVIOUS MEETINGS**
    - 1. Regular Meeting August 11, 2020
  - B. **Correspondence and communications**
  - C. **Report of the Librarian**
    - 1. Written Report
    - 2. Statistical Reports – August 2020
      - a) Public Services
        - 1. [Transparency Dashboard](#)
      - b) Technical Services
  - D. **Department Head Reports**
- VI. **Treasurer's Report and Paying of the Bills**
  - A. **Treasurer's Report**
    - 1. Executive Budget Summary August 2020
    - 2. Financial Statements and Supplements August 2020
  - B. **\*\*\* Approval of Paying of the Bills**
    - 1. Check Detail Report August 2020
    - 2. CPA Cover Sheet August 2020

**VII. OTHER REPORTS**

- A. Report of the Friends of the Library Representative**
- B. Report of the Policy Committee**
- C. Report of the Finance Committee**
- D. Report of the Building and Grounds Committee**
- E. Report of the Grayslake Library Foundation**

**VIII. UNFINISHED BUSINESS**

- A. Update on How to Best Serve Patrons Remotely through the COVID-19 Crisis**
  - 1. Curbside, Grab & Go, and Virtual Offerings Update
- B. \*\*\*Adoption of Budget & Appropriation Ordinance 2020-4**
  - 1. Memo: Budget and Appropriation "On Hand" Fund Balances FYI
- C. \*\*\*Approval of Revised Library Sign and Additional Costs Due to Village Code Requirements**
  - 1. Memo: Revised Library Sign and Additional Costs Due to Village Code Requirements
  - 2. Revised Vendor Invoice Based on Village Code Requirements

**IX. NEW BUSINESS**

- A. \*\*\*Adoption of Resolution 2020-5: Resolution to Determine Estimate of Funds Needed for 20-21 Fiscal Year**
- B. \*\*\*Approval of Certificate of Estimate of Revenues**
- C. \*\*\*Approval to Ratify Unanimous Straw Poll to Table the Multi-tiered Guaranteed Energy Savings Contract until the October Regular Board Meeting**
  - 1. ESCO Proposal Evaluation by StudioGC
- D. \*\*\*Approval of FEMA Public Assistance Grant Agreement**
- E. Discussion of Per Capita Grant Trustee Requirements**
  - 1. Serving our Public 4.0
- F. \*\*\*Approval of Operational Decision to Opt Out of the Executive Order for the Social Security Payroll Tax Deferral**
  - 1. Memo: IRS Notice 2020-65 Regarding Employee Social Security Tax Deferral

**X. ADJOURNMENT**

**\*\*\* Denotes items requiring a motion**