

PUBLIC NOTICE

The Board of Trustees of the Grayslake Area Public Library District will hold its regular meeting on Tuesday, December 11, 2018 at 7:00 p.m. in the John H. Epstein Room of Library at 100 Library Lane, Grayslake, Illinois.

Jan Davis
Interim Library Director

Dated: 7 December 2018

GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT MEETING DECEMBER 11, 2018 AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ADDITIONS TO THE AGENDA**
- IV. PUBLIC COMMENTS**
- V. *** CONSENT AGENDA ITEMS**
 - A. MINUTES OF PREVIOUS MEETINGS**
 - 1. Regular Meeting November 13, 2018**
 - B. Treasurer's Report and Paying of the Bills**
 - 1. Executive Budget Summary**
 - 2. CPA Cover Sheet**
 - 3. Expenses by Budget Line**
 - 4. Expenses by Vendor and Check**
 - C. Correspondence and communications**
 - D. Report of the Librarian**
 - 1. Written Report**
 - 2. Statistical Report**
 - E. Department Heads' Reports**
 - F. Staff Reports**

VI. OTHER REPORTS

- A. Report of the Friends of the Library Representative**
- B. Report of the Policy Committee**
- C. Report of the Finance Committee**
- D. Report of the Building and Grounds Committee**
- E. Report of the Grayslake Library Foundation**

VII. UNFINISHED BUSINESS

- A. John Keister and Associates Library Director Search Update (move to closed session)**
- B. Lake Street Bean update**

VIII. NEW BUSINESS

- A. ***Approval of the Draft Audit for Fiscal Year 2017-2018**
 - 1. Draft Audit**
 - 2. Management Representation Letter**
 - 3. Notice of Availability of Audit Report**
- B. ***Approval of Illinois Public Library Per Capita Grant Application**
 - 1. Grant Application**
 - 2. FY2018 Grant Expenditure Report**
- C. ***Approval of Village of Grayslake's Extension of Sidewalk from the Library to the Aquatic Park**
 - 1. Library Sidewalk Exhibit**
 - 2. Cost would be from the Village's Capital Spending Fund**
 - 3. Risk assessment**
- D. ***Approval of Staff Member's Request for Unpaid Time Off**
- E. *** Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.**

IX. ADJOURNMENT

***** Denotes items requiring a motion**