

**GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT  
MEETING SEPTEMBER 11, 2018  
AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ADDITIONS TO THE AGENDA**
  - Check in the amount of \$27,344.58 to Boller Construction
- IV. PUBLIC COMMENTS**
- V. \*\*\* CONSENT AGENDA ITEMS**
  - A. MINUTES OF PREVIOUS MEETINGS**
    - 1. Budget and Appropriations Ordinance Hearing August 14, 2018
    - 2. Regular Meeting August 14, 2018
  - B. Treasurer's Report and Paying of the Bills**
    - 1. Executive Budget Summary
    - 2. CPA Cover Sheet
    - 3. Expenses by Budget Line
    - 4. Expenses by Vendor and Check
  - C. Correspondence and communications**
  - D. Report of the Librarian**
    - 1. Written Report
    - 2. Statistical Report
  - E. Department Heads' Reports**
  - F. Staff Reports**
- VI. OTHER REPORTS**
  - A. Report of the Friends of the Library Representative**
  - B. Report of the Policy Committee**
  - C. Report of the Finance Committee**
  - D. Report of the Building and Grounds Committee**
  - E. Report of the Grayslake Library Foundation**
  - F. Report of the Library Director Search Committee**
- VII. UNFINISHED BUSINESS**
  - A. Makerspace update**
  - B. Staff Engagement Survey**
  - C. John Keister and Associates' Director Search**
- VIII. NEW BUSINESS**
  - A. \*\*\* Adoption of Resolution 2018-2 to Determine Estimate of Funds Needed for 2018-2019 Fiscal Year**
  - B. Per Capita Grant Requirement Review of Trustee Facts File Chapter 6 through 10**

- C. \*\*\*Approval of Closing Friday, November 16<sup>th</sup> instead of November 2<sup>nd</sup> for Staff Institute Day
- D. \*\*\*Discussion/Approval of Credit Card Policy

I. ADJOURNMENT

\*\*\* Denotes items requiring a motion