

PATRON CONDUCT POLICY

In order to allow all patrons of the Grayslake Area Public Library District to use the library facilities to the fullest extent during its regularly scheduled hours, the Library Board of Trustees has adopted the following policies:

1. Patrons shall engage in activities associated with the use of a public library while in the building. Patrons not engaged in reading, studying or using library materials may be required to leave the building.
2. Patrons shall not consume food or uncovered beverages, use tobacco or tobacco products, or smoke in the Library. Covered non-alcoholic beverages are permitted except when using library-owned laptops.
3. Patrons shall not be under the influence of alcohol or drugs.
4. Patrons shall not engage in any illegal activity while on library property.
5. Patrons shall respect the rights of other patrons and shall not harass or annoy others through noisy or boisterous activities, by staring at another person with the effect of annoying that person, by following another person around the building with the effect of annoying that person, by playing audio equipment so that others can hear it, by talking loudly to others or in monologues, by cursing or using a derogatory terms, by using a cellular telephone except in designated areas, or by behaving in any manner which reasonably can be expected to disturb others.
6. Patrons shall not interfere with the use of the library by other patrons or interfere with library employees' performance of their duties.
7. Any materials removed from the library must be checked out on a valid library card.
8. Patrons shall not deface or mar books, magazines, newspapers, recordings or other items of the library collection nor shall they deface, mar, or in any way destroy or damage library furnishings, walls, machines or any other library property.
9. Patrons shall not be permitted to enter the library without appropriate attire, including a shirt or upper body covering and shoes or other footwear. Patrons whose body hygiene is offensive so as to constitute a nuisance to other patrons may be required to leave the building.
10. Each patron shall be responsible for any fines, fees, or other charges due in accordance with the library's standard schedules. Failure to pay these fines will result in suspension of borrowing privileges.
11. Patrons shall not bring pets or animals into the library other than those used to assist the disabled.

Any person not abiding by these or other policies of the library may be required to leave the library premises. Library employees shall contact the Grayslake Police Department if deemed advisable.

Any person who repeatedly violates the library policies shall be denied the privilege of access to the library by the Library Board of Trustees, on recommendation of the **Library Director**. Such patrons may have borrowing privileges suspended or they may be barred from further use of the library facility, depending on the severity of the violation. Any patron whose privileges have been denied may have the decision reviewed by the Board of Trustees.