

## INTERNET POLICY

Grayslake Area Public Library District provides filtered public access to the Internet on library-owned computers. The Library reserves the right to filter any and all network traffic at any point to maintain the appropriate library atmosphere and ability for all to use the network most constructively.

Library patrons use the Internet at their own discretion. The Internet connects the user to resources outside the Library. The Grayslake Area Public Library District has no control over these resources nor does the Library have complete knowledge of what is on the Internet. Information may be inaccurate, out-of-date or unavailable. The Internet may contain material which is offensive or inappropriate for viewing by children. Parents / Guardians are solely responsible for their children's use of the Internet and electronic mail. Use of Adult Services Department Adult Internet or electronic mail stations is limited to patrons high school age or older. Use of TeenSpace computer stations is limited to patrons middle school age through high school age. Use of Youth Services Department Internet stations is limited to children younger than middle school age and other patrons who are using the station with a child.

The Library prohibits the use of sounds or visuals which may be disruptive or disturbing to others. The use of chat applications, chat rooms, news and discussion groups and social networking sites on the Youth Services Department computers or TeenSpace computers is prohibited.

The Library Staff shall develop such rules, procedures and instructions as are necessary to ensure reasonable use of Internet resources and may limit time if there is high demand. Library staff will assist patrons with use as time permits but cannot offer personal instruction.

The Grayslake Area Public Library District is bound by an agreement with its Internet provider which prohibits any unlawful use of the Internet. Patrons who violate the Grayslake Area Public Library District's Internet Policy or make unlawful use of the Internet may be banned from using the Library's Internet resources. A first violation will result in a three-month ban, a second violation will result in a six-month ban and any subsequent infraction may result in a permanent ban.

Patrons should be aware that there is no guarantee their use of the Internet will remain private. Sites visited may be stored automatically in a history file by some web browsers and may be monitored by the library or other patrons. Turning off the computer does not remove information from a web browser's history files. In accordance with the USA Patriot Act, the library may be required to turn over to the FBI information regarding individual's use of the Internet and is not allowed to inform the patron of the FBI's request.

Information and resources on the Internet enhance those already held in the Library and often go beyond what is locally available. Users are encouraged to take advantage of the Internet and exercise good judgment and discretion in the use of it.