

**GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT
MEETING MARCH 10, 2009
MINUTES**

I. CALL TO ORDER

The meeting was called to order at 7:06 p.m.

II. ROLL CALL

Present were President Scott Landy, Vice President Kristine Mobley, Secretary Fredrick Barnett, Treasurer Kathleen Starzec and Trustees Kent Rich, Jeffrey Henkin and Philip Howe. Also present were Lake County Tax Extension Senior Executive Jim Glogovsky, Lake County Chief Assessment Officer Marty Paulsen, Round Lake Area Public Library District Director Jim DiDonato, Library Director Roberta Thomas and Automated Systems Manager Sean Draeger.

III. ADDITIONS TO THE AGENDA

Ck#	Vendor Name:	Account #/ Reason	Amount:
33103	Kristine Mobley	4073 Mileage for ILA Trustee Day	54.78
33104	State Fire Marshall	4181 Boiler Inspection	30.00
		TOTAL:	\$84.78

IV. PUBLIC COMMENTS

None.

V. * CONSENT AGENDA ITEMS**

A. Minutes of previous meetings.

1. Regular February Meeting, February 10, 2009
2. Special Meeting, January 27, 2009, Long Range Plan Focus Group Thank You Dinner

B. Treasurer's Report and Paying of the Bills

1. Executive Budget Summary
2. CPA Cover Sheet and Expenses by Vendor and Check
3. Expenses by Budget Line

C. Correspondence and communications

1. General Correspondence
2. IMRF Memo

D. Report of the Librarian

1. Written Report
2. Statistical Report
3. Long Range Plan Update

E. Department Heads' Reports

F. Reports From Staff Who Attended Meetings

Motion to approve the Consent Agenda.
Motion – Rich
Second – Henkin
Roll call, all voting AYE, approved

VI. OTHER REPORTS

A. Report of the Representative to NSLS

Kris reported on the NSLS Legislative Breakfast. She sat at Rep. Sandy Cole's table. Unlike other legislators who commented generally on libraries and the news from Springfield, Rep. Cole complimented each of her libraries on individual accomplishments.

B. Report of the Friends of the Library Representative

The Spring Used Book Sale will be April 17-19. The long-delayed Friend Annual Dinner will be April 30th. The Friends will look at their bylaws and perhaps permanently change the month of the dinner from October to April.

C. Report of the Policy Committee

No report.

D. Report of the Finance Committee

Representatives from CDARS and Town Community Bank in Antioch will give a presentation to the whole Board at our April 14th meeting.

E. Report of the Building and Grounds Committee

No report.

F. Report of the Trustee Development Committee

No report.

G. Report of the Grayslake Library Foundation

Phil was appointed President at the Foundation's February 19th meeting. Old minutes were reviewed. There are two Foundation members who have not been attending meetings. One had moved but she is interested in getting involved again. Phil drafted a letter to the other person, who must respond by March 11th or she will be replaced. Phil has recruited three new members and will talk to the person Scott recommended. Robbie will contact Karl Molek.

VII. UNFINISHED BUSINESS

A. Replacement of Engraved Paver Bricks

52 of the 317 bricks arrived broken and have been reordered at no expense to the library.

B. NSLS Legislative Breakfast

Kris already reported on the NSLS Legislative Breakfast under Report of the NSLS Representative.

C. Illinois Trustee Forum 2009 Workshop

Highlights of the day were discussed, including libraries having a presence on social networking sites and the trend towards gaming in the library.

D. Scheduling Visits of Area Libraries

The schedule was finalized.

E. Scheduling Trustee Shadowing in Departments

The sheet was available.

- F. Lobby Patron Count**
The sign-up sheet was passed around.

VIII. NEW BUSINESS

- A. ***Patron Request to Waive a Policy**
The patron did not attend the Board Meeting so this agenda item was not discussed.
- B. PTELL and Property Tax Assessments**
Jim Glogovsky and Marty Paulsen gave overviews of how the PTELL and property tax assessments work and what impact they are expected to have on our tax extensions for the next few years.
- C. ***April 2009 Tax Extension**
The library will accept the full amount of the tax extension for the coming budget year.
- D. We Love Our Staff Day**
Trustees will provide treats for the staff on Tuesday, April 14th. Goodies can be brought in the night before. Robbie will email Scott and call Phil to remind them.
- E. ***Policy 305 Holidays**
Motion to adjust Policy 305 to remove Good Friday as a holiday.
Motion – Starzec
Second – Barnett
Voice vote, all voting AYE, approved

IX. ADJOURNMENT

- *** Motion to adjourn.
Motion – Rich
Second -
The meeting was adjourned at 8:44 p.m.

Approved: _____
Scott Landy, President

Attest: _____
Fredrick Barnett, Secretary