

**GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT  
BUILDING AND GROUNDS COMMITTEE MEETING  
DECEMBER 3, 2009  
MINUTES**

**I. CALL TO ORDER**

The meeting was called to order at 3:00 p.m.

**II. ROLL CALL**

Present were Building and Grounds Committee members Kent Rich and Fred Barnett, Architects Ben Telian and Brian Wright, and various contractors who were infill project bidders. Also present were Adult Services Department Head Dawn Miller, Automated Systems Manager Sean Draegert, Circulation Department Head Stephanie Stucky, Facility Manager Marshall Hooven, Technical Services Department Head Jan Davis, Youth Services Department Head Pat Greedan and Library Director Roberta Thomas.

**III. UNFINISHED BUSINESS**

**A. None**

**IV. NEW BUSINESS**

**A. Opening of Bids for Interior Space Reallocation**

The bids were opened and read aloud. The two apparent lowest bidders were Prinmar Corporation and Manusos General Contracting, Inc. The architects will evaluate those two firms' bids, check references and, with representatives of the library district, meet with representatives from the two firms before making a recommendation to the Board of Trustees.

**V. ADJOURNMENT**

The meeting ended at 3:25 p.m.

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Kent Rich, Trustee

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Fredrick Barnett, Secretary