

**GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT
MEETING AUGUST 11, 2009
AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ADDITIONS TO THE AGENDA**
 - A. Additional Checks**
- IV. PUBLIC COMMENTS**
- V. *** CONSENT AGENDA ITEMS**
 - A. Minutes of previous meetings.**
 - 1. Regular Meeting, June 9, 2009**
 - 2. (No Regular Meeting July 14, 2009 was held – no quorum was present)**
 - B. Treasurer's Report and Paying of the Bills**
 - 1. Executive Budget Summary – June**
 - 2. Executive Budget Summary - July**
 - 3. CPA Cover Sheet - June**
 - 4. CPA Cover Sheet - July**
 - 5. Expenses by Budget Line - June**
 - 6. Expenses by Budget Line - July**
 - 7. Expenses by Vendor and Check - June**
 - 8. Expenses by Vendor and Check - July**
 - C. Correspondence and communications**
 - 1. General Correspondence - June**
 - 2. General Correspondence - July**
 - D. Report of the Librarian**
 - 1. Written Report – June and July**
 - a) Public Library Construction Act**
 - 2. Statistical Report – June**
 - 3. Statistical Report – July**
 - 4. Statistical Report – FY2008-2009**
 - E. Department Heads' Reports – June**
 - F. Department Heads' Reports – July**
 - G. Staff Reports - June**
 - H. Staff Reports - July**
 - I. Staff ALA Reports**
 - 1. Set 1**
 - 2. Set 2**
 - 3. Set 3**
- VI. OTHER REPORTS - JUNE**
 - A. Report of the Representative to NSLS**
 - B. Report of the Friends of the Library Representative**
 - C. Report of the Policy Committee**
 - D. Report of the Finance Committee**
 - E. Report of the Building and Grounds Committee**
 - F. Report of the Trustee Development Committee**
 - G. Report of the Grayslake Library Foundation**
- VII. OTHER REPORTS - JULY**
 - A. Report of the Representative to NSLS**
 - B. Report of the Friends of the Library Representative**

- C. Report of the Policy Committee
- D. Report of the Finance Committee
- E. Report of the Building and Grounds Committee
- F. Report of the Trustee Development Committee
- G. Report of the Grayslake Library Foundation

VIII. UNFINISHED BUSINESS

- A. Reports on Visits of Area Libraries
- B. Scheduling Trustee Shadowing in Departments
- C. ***CDARS
- D. *** Set Date and Time for Budget and Appropriations Ordinance Hearing
- E. Appointment of Two Trustees to Audit the Minutes
- F. Summer Days Parade
- G. Lake County Fair
- H. Review of Trustee Facts File
- I. Library Director's Evaluation Form

IX. NEW BUSINESS

- A. ***Approval of Certificate of Estimate of Revenue for Fiscal Year 2009-2010
- B. *** Adoption of .02% Building and Sites Levy Ordinance 2009-3
- C. *** Approval of Draft Budget and Appropriations Ordinance 2009-4
- D. *** Approval of Audit of Secretary's Minutes
- E. *** Approval of Illinois State Library Annual Report
- F. Per Capita Grant Review of Illinois Library Law
- G. Per Capita Grant Review of Policies
- H. Schedule Administrative Librarian's Performance Evaluation
- I. ***Approval of Youth Services Department Request for After Hours Event
- J. Strategic National Stockpile Plan Participation

X. ADJOURNMENT

*** Denotes items requiring a motion